

**Summit Range Association, Inc.**  
**Meeting Minutes**

**I. Meeting Information**

**Date & Time:** Thursday October 2<sup>nd</sup>, 2014

**Location:** Landfill Office Conference Area

**Purpose:** General Meeting of the Board

**II. Regular Agenda Items**

- **Secretary's Report (Approval of prior meeting minutes)** Minutes of the previous meeting were distributed to the Board via email and were accepted as written.
- **Treasurer's Report:** Treasurer's Report was submitted by Thekla Shultz – Attached, Thekla noted that between brass recycling and vault donations that we have received over \$2,500 this month. Thekla also noted that we have been approved by the State of Colorado as a nonprofit organization and are now officially exempt from paying sales tax on purchases for range use and donors can write off donations on their income taxes. Thekla will get the certificates sent to Board members to use when making purchases. Thekla also announced that she will not be running for the position of Treasurer for the upcoming year.
- **Rangemaster's Report:** Rangemaster's Report was submitted by our Rangemaster, Merle Schultz. – attached. An urgent need for additional concrete-filled tires and backers was noted. RSO coverage has been good, especially on weekends.
- **County Liaison's Report:** None.

**III. Board Agenda Items**

- **Teen Pact Endeavor Gift Cards.** Brian stated that Teen Pact Endeavor had donated five (5) \$10.00 gift cards to our volunteers and that all volunteers had given their cards over to the Association. Brian stated that he had used the gift cards at Wal-Mart to buy 5-cases of clay pigeons to sell (for donations) at the range.
- **Design Committee – Update.** Brad is working on the details of the firing line covers and needs the manufacturer part number of the metal roofing used on the Tuff Shed to match the firing line covers. The underside of the range cover will be insulated for sound deadening. Brad is working with Mark and Don the engineers on details of this structure and a detailed bid sheet will be done within a week. Aaron stated that he felt it was important to establish deadlines to keep the project moving forward on a timely basis. Brian stated that it was important that we hit the January 1<sup>st</sup> deadline for having the complete bid list and specs published.
- **Update on ADA parking.** Brad stated that he had a bid from the contractor to do the excavation and the retaining wall of about \$1,500.00. This would leave approximately \$6,000.00 for paving and signage. This was met with approval of the Board and it was

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deemed that the drainage was sufficient in the area as-is. The only thing needed now was final approval from Brad Drier of the NRA to go ahead with the ADA parking project. Brad stated that he expected this approval would be given and that we would be able to proceed. Aaron stated that Road and Bridge would be able to get the recycled asphalt rolled. A-Peak will do the new virgin asphalt and a local striping company will do the striping.

- **Sign On the Shed.** It was decided to put a sign on the RSO shed stating, “No Ammunition Or Firearms Are Kept In This Shed” It was hoped that this would deter or prevent break-ins which would damage the shed. .
- **FNRA Grant Request for 2015.** Brian asked the Board for suggestions as to what to request funding for in the upcoming 2015 Grant Request. Jim suggested getting electrical power to the range and that the power would be an extension of the landfill power and not be on a separate meter to the range. Jim agreed to be a ‘committee of one’ to investigate the possibility of and costs of getting power to the range. Aaron mentioned that, depending on the cost involved, that possibly the County would allow the billing for the electrical power to be billed to the County. Another suggestion by Jim was for vertical rifle racks behind the firing line on both the rifle and shotgun ranges. Merle also suggested some ADA-accessible shooting benches. Bran mentioned that he had received communication from the FNRA that they would like to see more training or educational-type events or service-related events. He stated that FNRA will pay for items like ammunition or targets or safety gear for these types of events. Women on Target was a program that the FNRA mentioned specifically. Brad stated that this type of event had been done on a state-wide level before and had been quite successful, drawing as many as 150-women to an event. Brad stated that FNRA would also pay for marketing and advertising such an event. Brad stated that Peggy Long of the FNRA was highly in favor of these training type events. The issue of liability was mentioned and Brad stated that he would check with the NRA to see if there was a way that liability insurance could be obtained through the NRA. Brad also talked about the NRA going to a ‘Blended Learning’ system whereby students did their academic classroom training on-line and then went to a range for practical instruction and final certification.
- **Shooting Tree – Problems.** Our shooting tree is down to one flipper. The rest are broken or falling off. The arms of the design seem to be the weak link. Brian says that SteelOps says they will continue to work with us on getting this fixed.
- **Revision of Range Rules.** The BOCC has established a date for a work session and Aaron states that he doesn’t see any problem getting the rules approved. Aaron said that he thought it would be very beneficial for as many Board Members to attend this meeting as possible. Aaron said he would get the exact date and time and let us know by email.
- **Construction Of ADA Shooting Benches** Merle stated that he was unable to find any actual plans for an ADA shooting bench on line. It was decided to design our own ambidextrous bench using wood and a U-shaped design that would be wheelchair accessible in the center. Brian authorized Merle and Jim to purchase the materials for building these similar to our existing benches immediately to use the remaining portion of the 2014 FNRA grant monies. We would then replace the two old shot-up benches with the new ADA U-shaped benches. Research on this design will need to be done.
- **Lead Mitigation** Brian stated that per our original agreement with the County, Lead mitigation is the responsibility of the County. No ‘income’ form lead mitigation is

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mentioned in the SRA agreement with the County. Brian stated that he presumed that if there was actual income derived from lead mitigation that the income should also go to the County. It is the responsibility of the SRA to decide when the lead mitigation needs to be done. Brian stated that this needs to be investigated and if any lead mitigation is to be done, it would be a good idea to have it done during the time construction of the range improvements is being done to minimize disruption to range operations. Aaron said that lead mitigation has been done (approximately in 2002) and the material removed was hauled into the landfill. Merle stated that he would volunteer to contact the lead mitigation company to check on the feasibility or need of the lead mitigation.

- **RSO Awards** End of year potluck dinner. Tom has put in 161-hours, Merle at 152-hours and the next RSO's are in the 50 to 20-hour range. Thekla suggested the potluck be in November and get some newspaper recognition for all the RSO's. Aaron suggested the new County Information person to get recognition and SCTV coverage. Recruiting new RSO's was discussed.
- **Election of Officers – November Meeting.** Per our By-Laws, the positions of Vice President, Treasurer, and Secretary will be up for election. Tom Little volunteered to run for Vice President with Brad's assistance. Brad said he will definitely be involved and would help Tom. Jim said he "probably" will continue. The position of Treasurer is still open. Board members are asked to look for volunteers. Preferably with accounting or Quick Books experience. The possibility of hiring an outside bookkeeping service was mentioned. The meeting will be an evening meeting at the Senior Center. Advertising will be discussed, Jim will look into costs of this advertising the meeting above and beyond the Summit Daily free meeting announcement service, and report to the Board by email. Gift certificates based on hours volunteered were discussed. Gift certificates in amounts of approx \$100, \$50, and \$25 were decided upon.

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- IV. **Range Maintenance Items.** Need more backers and new concrete-filled tires. Alternative designs were discussed but staying with the design we now use was decided upon. It was decided to make 20-additional concrete-filled tires so that there would be a tire at 3-different ranges for each shooting lane. Also to make a tire to hold a pattern board for the shotgun range. Brian stated that drainage improvements were definitely in the plans for range improvements.

- V. **Additional Business:** Aaron thanked all Board Members for their service.

John Palsedge asked if there was a simpler accounting system than QuickBooks. Brad said that it was the standard of the industry and was fairly universal even though it is complicated and was somewhat necessary for our future accounting needs as far as auditing company. Jim suggested hiring an outside bookkeeping service.

- VI. **Adjournment:** Adjournment was at 12:05PM

- **Summary of Action Items:** Jim: Check on getting electrical power.  
Brad: Check with NRA on liability for trainers  
Brian: Contact SteelOps re shooting tree

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Merle: Contact lead mitigation company

Brian: Get part numbers of roofing on RSO shed to Brad

- **Next Meeting Time & Place** The next meeting scheduled for Thursday November 6<sup>th</sup> at the Frisco Senior Center at 7:00 PM. This will be a public meeting