



Minutes  
BoD of Directors Meeting  
01 April 2020

*Meeting Convened*

Time: 1845 (via Webex)

Present: Tom Kroenke, Dan Bjork, Tom Little, Merle Schultz, Thomas Chambers, Mike May, Brian Denison, Steve Rasey, Kristin Walter, Jayna Winehouse, Jesse George, Thekla Schultz, and Barry Walter.

*Regular Agenda Items*

Secretary's Report. After action items were reviewed and appropriate items closed, the BoD approved the February 2020 minutes. March minutes will be sent out for approval via email in the coming weeks.

Treasurer's Report. The BoD approved the Treasurer's monthly report. Income of \$20,798 was comprised of a \$19,000 reimbursement from CPW for the SRDG and \$1,798 in total donations. Total gross proceeds for the year are \$53,218.

Expenses of \$20,692 were comprised of \$18 in bank charges, \$92 in business expenses, \$13 in computer and internet expenses, \$326 in maintenance and supplies, \$20,001 for the repayment of the Mountain Meadow loan, \$12 in office supplies, \$1 in PayPal fees, and \$229 in training counselor expenses.

This resulted in total income of \$106 for the month, and total income of \$5,047 for the year.

Total current assets are \$15,722 with approximately \$14,903 remaining in the operating account.

Rangemaster's Report. BoD approved the Rangemaster's monthly report.

Due to the COVID-19 pandemic, there was no RSO coverage for the second half of the month starting on the 15<sup>th</sup>. Documented visitors totaled 335 in March, an increase of 16% from February. Counted weekend patrons averaged 59 per day and 13 per weekday. RSOs volunteered a total of 57 hours of RSO shifts this month comprised of 47 hours on weekends and 10 hours on weekdays.

Discussion items included:

- It was asked whether we would have enough target backers to last through the end of April which is when the period of shelter-in-place is currently suggested. Steve said that we only used eight in March. Dan added that weather conditions will be improving but traffic to the range should remain low.



### *BOD Agenda – Completed Action Items*

- Mountain Meadow Loan to the SRA – Tom L stated that the loan was paid off.
- CPW Shooting Range Development Grant, 2019 – The \$19,000 reimbursement was received.

### *BoD Agenda – Ongoing Action Items*

- Status of Grants – Tom L
  - 2020 CPW Small Range Grant – We received the approval letter in late January but still waiting for the authorizing letter to proceed. Everyone in the office is working from home so the letter may be delayed.
  - 2020 CPW FNRA Grant – We have received the \$12k check and authorization to proceed. The project needs to be complete no later than November 2020.
- 2020 Firearms Class Status – Tom L. – Tom L. stated that all instructors are assigned. The rifle class in May is pending as we are not sure if we will be able to offer it with social distancing restrictions in place. He has been in touch with the contacts in Granby regarding the classes there and those should remain on schedule due to being far enough out on the calendar.
- FNRA Banquet Table(s) for SRA – Tom K. – The banquet has been canceled.
- Ideas for Social Media Platform Expansion – Tom K. – The group was reminded that the goal of the social media expansion effort is to promote our classes. Kristin suggested the need to build a better email list in order to utilize email campaigns as another contact method. Tom L. stated that the SRA has a long history of student email addresses although they are stored either in physical form in the RSO shed or on the NRA Instructor web portal accessible to the instructors involved with teaching corresponding class dates.

The idea of cross promoting with Front Range ranges was mentioned as some members have noticed the lack of offerings such as WOT clinics, rifle, and shotgun classes. It has been noted that many WOT participants have been sent our way from ranges down there and that Bristlecone and Silver Bullet ranges do not offer rifle and shotgun classes.

- Steel Targets – Dan – Dan is working on the design for the targets. Once complete the manufacturer will need to cut them out and ship them. He has not contacted the manufacturer recently.
- Trauma First Aid: Arrange Class – Dan – It was agreed that any group training needs to be after the virus concerns die-down due to the need for



close contact/hands-on with each other in a confined space. Dan reminded everyone that the training DVD belongs to the SRA and is currently in the RSO shed. Merle suggested using a sign-out sheet to keep track of the DVD allowing members to utilize it at their leisure and that we could make it a continual education requirement for all RSO's each year. Thomas suggested that in the future we consider asking the county for a grant to cover certification costs for RSO's.

- Eagle Scout Project – Thomas – Thomas provided the group with an overview of Dugan who is wishing to complete his Eagle Scout Project by giving back to the Summit Range. Tom L. suggested he complete the steel targets while Tom K. informed the group of how the Scout needed to procure the materials, arrange labor, find a way to cover the costs, and that we couldn't dictate those things. Merle and Steve then suggested that he instead complete the bench extensions. With multiple smaller improvements already in the planning stages and concerns of distances markers being shot-up shortly after installation the group came to the conclusion that if a Scout project was to be performed it should be one of the two that has been selected as most in-need. Merle volunteered to be the point-person between Dugan and the SRA.

#### *BoD Agenda – Items for Discussion/Action*

- None.

#### *BOD Agenda – Informational Items*

- CPW cancelled the scheduled May 9-10<sup>th</sup> Hunter Education Class – Merle
- NRA Training Counselor Course has been rescheduled for May – Tom L.

#### *Additional Business*

- None.

#### *Public Comments*

- None.

#### *New Action Items from this BoD Meeting*

<b>Action</b>	<b>Who</b>	<b>Status</b>
Speak with Bolder Rifle Club about advertising WOT classes	Tom K.	
Speak with BRC about WOT at the (2) ranges he has relationships with	Brian	



Summit Range Association, Inc.  
PO Box 1954  
Silverthorne, Colorado 80498  
<http://SummitRange.org>  
EIN: 80-0895088

### *Action Items from Prior Meetings*

<b>Action</b>	<b>Who</b>	<b>Status</b>
Generate bill of materials for bench extension with costs.	Dan	Ongoing, waiting on the SRA to replenish funds.
Request a compost bucket for the range.	Jayna	Ongoing
Request pricing for custom steel targets that could be permanently installed on the rear berm of the range.	Dan	Ongoing
Draft a co-signed letter (by Tom K and Aaron Byrne) to the County Manager and Assistant County Manager to ask if the SRA could expect a donation similar to those of the past from the BoCC.	Tom K	Will ask for more funding tied to the projects. TK had been waiting on a response from Aaron.
<del>Determine class instructors and RSOs</del>	<del>All</del>	<del>Done</del>

### *Upcoming 2020 Schedule of Events*

- TBD in May – Basic Rifle
- 13 June – WOT
- 27 June – Basic Pistol
- 18 July – Shotgun Instructor
- 15 August – WOT
- 29 August – Basic Pistol
- Others TBD – Rimfire Challenge

### *Meeting Adjourned*

Time: 2000 (1 hours, 15 minutes).

Next meeting: Wednesday, 06 May 2020, at 1830 via Webex

Thomas Chambers  
Secretary, Board of Directors